

.

From: O'Brien, Elisabeth (DPH)
Sent: Thursday, March 10, 2011 1:11 PM
To: Rosas, Giovanni (DPH)
Subject: RE: Future schedules from Supervisors

Follow Up Flag: Follow up
Flag Status: Flagged

Hi there,

Here is what I know so far.....

April 19

July 8- July 15 (maybe)

August 1-5

August 30

September 6

*Elisabeth O'Brien
Evidence Office Supervisor
Boston Drug Analysis Laboratory
phone: 617-983-6631
fax: 617-983-6625*

From: Rosas, Giovanni (DPH)
Sent: Thursday, March 10, 2011 11:33 AM
To: Clemmer, Jill (DPH); Hanchett, James (DPH); Jacobsen, Patricia (DPH); Jenner, Jennifer (DPH); Kane01, Peter (DPH); O'Brien, Elisabeth (DPH); Piro, Peter (DPH); Rubin, Alan (DPH); Salemi, Charles (DPH); Servizio, Paul (DPH)
Cc: Nassif, Julianne (DPH)
Subject: Future schedules from Supervisors

Good morning to all

I am requesting the following from all of you if possible, I need information or actually a listing of any future vacation, travel schedules from you for this year. This also includes any meetings, seminars or conferences that you would need to attend and that will keep away for an entire day.

Thanks

Giovanni Rosas
Administrative Assistant
William A. Hinton State Laboratory
Massachusetts Department of Public Health
305 South Street, Boston MA 02130
Phone: 617-983-6689